



## **APPLICATION FOR SEED FUNDING RESEARCH THEME GROUPS**

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### **PHILOSOPHY**

SANORD is committed to a Funding Programme that furthers North–South research collaborations between partners.

### **PURPOSE**

The SANORD Board makes funding available for Research theme group leaders to organise seminars, conferences and other activities directly related to their North-South multilateral cooperation and to build networks that have the potential to significantly contribute to realising the objectives of the organisation. The SANORD Board will make funds available to be used for travel, accommodation and logistical expenses. Applications will be considered for funding up to **ZAR 50 000.00** (Fifty Thousand South African Rands).

### **ELIGIBILITY**

This call for proposals is open to all SANORD members to collaborate with at least 2 partners to form a partnership (the lead university with at least 2 joint partners) within the SANORD network. SANORD encourages all regional collaboration between North-South member institutions but is particularly interested in applications which reflect cross disciplinary approaches and multilateral collaboration.

### **SELECTION CRITERIA**

Applications will be assessed according to the following criteria:

1. The activity is relevant to SANORD goals and objectives and supports a multilateral partnership; or the event plan supports the expansion of multilateral collaborations to include further partnerships within SANORD.
2. The partners should jointly write a **letter of motivation** describing the key goals and objectives of the project and ultimate outcomes (e.g. Joint Publication.) Furthermore the joint partners are encouraged to seek further funding opportunities other than SANORD and include proof thereof.
3. The joint partners should submit a **proposed budget** that will be used effectively in line with the theme project goals and objectives/outcomes.

## **APPLICATION DATES & AVAILABILITY OF FUNDS**

Applications must be submitted to the SANORD Central Office by latest **15 August 2013**. All applications should be emailed to [mdavis@uwc.ac.za](mailto:mdavis@uwc.ac.za) or [mjuhola@uwc.ac.za](mailto:mjuhola@uwc.ac.za)

## **APPLICATION ASSESSMENT PROCESS**

The SANORD Central Office will:

- Forward applications to the Nominations Committee (NC) for consideration and recommendation to the Board;
- Notify applicants via email of the Board's final decision about their application outcomes.

## **COMPLETION OF THE ACTIVITY**

The Board requires the research leader to be accountable for the following:

1. Submit a detailed financial report on expenditure.
2. Submit a summarized narrative report (no longer than 1200 words) describing the activities, research goals achieved, the benefits derived from this funding and the way forward.
3. Acknowledge SANORD's support in any publications.

## **TERMS AND CONDITIONS:**

SANORD reserves the right to the following:

- Incomplete forms will not be considered
- Late applications will not be permitted
- Not to disburse funds according to the committee's discretion.

## APPLICATION FORM

The Research theme group leader will be regarded as the contact and spokesperson on behalf of the group.

### Date of submission:

<b>Title of Theme Project:</b>
<b>Theme Leader:</b>
Full name:
University:
Current Position:
Postal Address:
Contact number:
Mobile number:
Email address:
<b>Partner 1:</b>
Full name:
University:
Current Position:
Postal Address:
Contact number:
Mobile number:
Email address:
<b>Partner 2:</b>
Full name:
University:
Current Position:
Postal Address:
Contact number:
Mobile number:
Email address:

**Letter of motivation:** (included or attached)

**Proposed budget** - Schedule of expenses to be incurred: (included or attached)

- Travelling and Accommodation
- Arrangement of activity (Seminars, etc)
- Administrative fees/Logistics

**All enquiries should be directed to:**

Maureen Davis, SANORD Administrator

Email: [mdavis@uwc.ac.za](mailto:mdavis@uwc.ac.za)

Office: +27 21 959 38 02

[www.sanord.net](http://www.sanord.net)

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