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| Support for research centres and academic environments not affiliated with a programme |

To support the School of Communication and Culture’s research organisation, centres and research environments which do not belong to a particular programme can apply for up to DKK 10,000 to carry out specific activities.    
   
Here are some of the activities for which funding may be available:

* Seminars
* Workshops
* Networking events
* Visits by visiting scholars
* Knowledge sharing with society

As far as possible, external funding should be applied for to cover the costs of these activities, for example conferences and visits by visiting scholars. Please note that research groups or individual researchers affiliated with centres or units should, as a general rule, apply for funding to carry out relevant activities through the programme. Activities carried out under research programmes must be financed through the budgets of these programmes.

***Who can apply?***   
Centre directors or contact persons apply on behalf of the centre or research environment by submitting an application (see below) to research consultant [Helle Breth Klausen](mailto:hbk@cc.au.dk).

***How are applications processed?***

Applications are processed by the research committee, taking into account any possible conflicts of interest. Final decisions on the allocation of funding are made by the school management team. Case processing is expected to take 3-4 weeks. If applications are accepted, an official notice of award will be sent to the applicant and the department secretary.

***Application deadline***  
November. The date will be announced in the newsletter no later than 1 month in advance.

**Template for allocating funding**

**(max. 2 A4 pages)**

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| **Applicant** |  |
| **What are you applying for?**  Name of centre or department |  |
| **Planned activities**  Summary/tentative plan for the next period |  |
| **Budget**  The budget should be itemised for each of the proposed activities (please note that you cannot apply for funding for internal seminar days – refreshments will only be covered if the majority of the participants are external). |  |
| **Expected results** |  |