TOPICS

HEAD OF SCHOOL

Dear all,

Let me start by wishing you a Happy New Year once again. I hope you have all returned to work refreshed after a good holiday.

I am delighted to report that Carsten Stage, an associate professor at the Department of Scandinavian Studies and Experience Economy, has agreed to join the school management team as deputy head of school as of 1 February 2022. He will be assuming special responsibility for research and external collaboration. Carsten has been one of the programme directors of the Cultural Transformations programme since 2017 and knows all about the way we organise our research. He is currently the PI of a project entitled "PeerCare – Producing continuity of care in peer-led online communities for patients with chronic conditions", and his work generally focuses on cultural participation, health culture and the narratives of illness in social media. He will be joining the school management team, which still consists of our nine heads of department (Lise Skytte Jakobsen, Jakob Ladegaard, Steen Kaargaard Nielsen, Anne Marit Waade, Morten Breinbjerg, Joshua Skewes, Dominic Rainsford, Kirsten Wølch Rasmussen and Stefan Kjerkegaard), as well as secretariat manager Tine Arsinevici, director of studies Lars Kiel Bertelsen and deputy head of school Jody Pennington.

A new semester starts very soon: new courses, syllabuses, workshops, lectures and all the other ingredients of our normal teaching activities. Even though the situation is unusual owing to the high rate of Covid-19 infections in Denmark, I hope everyone has a great semester. At AU we will continue to observe all the official guidelines, which means that our teaching will be conducted as normally as possible. We must all join forces to do our best with this situation; and if you have any questions, please don't hesitate to contact your head of department or secretariat manager.

The Ministry of Higher Education and Science has just announced that the restrictions applying to higher education are to be extended until 31 January 2022. We will of course keep you informed as soon as we know more. This means that our administration and research will continue to be done mainly from home, and meetings and other activities will remain online. I know that our secretariats, departments and research programmes are really good at facilitating successful meetings, workshops and seminars online. It's not the same as meeting face to face, but a lot of people have managed to have good discussions and develop alternative activities all the same. For instance, we had to conduct our workshops on research integrity online in December. Hans Fink, who is a consultant for the responsible conduct of research and the freedom of research at AU, made an excellent presentation, which was followed by a discussion of a wide range of relevant topics relating to the conduct of research and new and old

dilemmas including plagiarism/auto-plagiarism, data management, co-publication and external collaborations. Thank you for all your many contributions – we will be reviewing the format and content of the workshop in the research committee and school management team and will be discussing how to follow up on the many issues that were raised. If you need any more information and knowledge about this topic, please feel free to check out AU's website about responsible conduct of research and freedom of research.

All eight Danish universities have now submitted their proposals for the relocation of degree programmes and a reduction in the number of study places. A combined plan for the entire sector has also been sent to the political parties who are behind this initiative. AU's plan can be seen here, and the sector plan can be seen here. We must now wait for a response from the politicians, so at the moment I can't say much about the potential consequences. None of us wanted this to happen; but as soon as the politicians announce their decision, we will have to roll up our sleeves and help to find the best possible processes and solutions to cope with this difficult situation.

And we won't be bored in the meantime! The teaching starts soon, generating a lot of work for the academic and technical/administrative staff alike. But there are also research projects, collaborations and management tasks to keep us busy. When I check the head of school's mailbox each morning, I can see the vast number of projects and tasks in which you are all engaged. There are simply so many initiatives you are keen to take either individually or alongside your colleagues, so many issues you want to discuss. Many thanks for all your hard work and enthusiasm.

Best wishes,
Unni

- Per's mail of 31 December can be read here
- Unni's mail of 3 January can be read here

Unfortunately, the reception for Per Stounbjerg has had to be postponed owing to the coronavirus restrictions. As soon as a new date can be fixed, an invitation and link for registration will be announced.

DEGREE PROGRAMMES

Workshops and guidance for online exams
Most of this semester's oral exams will be conducted online. Teachers and examiners who are affected by this are welcome to register for workshops run by the Centre for Educational Development (CED), focusing on the basic elements of oral exams online:

- The process before, during and after the exam – what should you be aware of?
- How to create a sense of security in an online exam situation for all participants
- The use of Waiting Room and other Zoom functions in connection with the exam
- How to handle certain elements of the exam, for instance preparation, alternatives to using a blackboard/whiteboard, or how to draw exam questions

You can register for the CED's online exam workshops here

You can also find information and guidelines for online exams on [AU's website on converting exams to digital formats](#) and by clicking on the faculty-specific information. You can also find inspiration at [AU Educate](#), where the procedure for oral and written online exams at AU is explained.

If you need any individual guidance, or if you can't find answers to your didactic or technical questions about online exams, you are welcome to contact the staff at the Centre for Educational Development or via ced@au.dk.

Good advice and official guidelines
In general, a great deal of help, guidelines and good advice about online exams is available for teachers and students alike. This is because a lot of platforms are keen to equip students and teachers to cope with the unusual situation. Here are a couple of useful websites:

- [The official guidelines for online exams for students](#)
- [Good advice for oral exams online (Studypedia)](#)

Using Brightspace in the new semester

New Brightspace Basic courses will be available in January for teachers who will be using Brightspace for the first time in the upcoming semester. [You can see the dates and register here](#).

The online drop-in support service for technical questions and assistance will be open once again in the course of January. However, you are still welcome to contact the Brightspace support team by phone or by using the support form. [Information about support services](#).

And finally, teaching staff are still very welcome to call or write to us at the CED personally if you want any feedback about teaching ideas or advice about issues arising in Brightspace. If you are uncertain about who to ask, you will find the necessary [contact information here](#).

Teaching evaluations – support and feedback
Most people are probably familiar with the new tool for teaching evaluations in Brightspace, so we'd just like to remind you that support for teaching evaluations can be accessed via [the standard Brightspace support service](#).

Teachers at the Faculty of Arts can also get feedback on the design of teaching evaluations, for instance ideas about how to draw up specific questions, or more general ideas for layout, coherence, follow-up initiatives and other issues. Please feel free to contact the CED if you need any feedback. If you are uncertain about who to ask, you will find the necessary [contact information here](#).

Faculty of Arts knowledge-sharing seminars relating to Edu-IT
In 2021 Edu-IT focused on exploring Brightspace in detail, and a lot of valuable experience has been gained as a result. To help as many people as possible to benefit from this experience, the vice-dean has asked the CED to offer a range of inspirational webinars at which some of the participants will present the experience gained in their project.

Each online webinar will last one hour and will consist of a brief presentation of the theme in question by the CED and presentations of the experiences of 2-3 teachers, followed by questions/dialogue. A list of themes is presented below, and you can register here.

- Portfolios - 22 February at 14:00-15:00
- Quizzes - 15 March at 14:00-15:00
- Peer feedback - 20 April at 14:00-15:00
- Co-productions by students - 17 May at 14:00-15:00

Teachers at the Faculty of Arts
You will find more information about exams, teaching, the annual planning cycle etc. on the website For teachers at the Faculty of Arts.

This is where you will also find newsletters from Arts Studies Administration.

The Arts Studies Administration newsletter for January 2022 contains information about:

- Studying abroad in 2022-2023
- A rota plan for degree programme evaluations at the Faculty of Arts, 2022-2026
- AU staff can register for news about Power BI in the field of education

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RESEARCH

Registering publications in PURE
Please remember that the final deadline for registering work published in 2021 is 15 January 2022.

Before registering publications in PURE, you need to check the following:

- Have all your publications been registered in PURE? It's a good idea to check the overview on your AU website.
- Have any of your publications changed publication status since you registered them?
- Have your publications been registered under the correct categories (research, communication, consultancy and teaching)?
- Is the peer-review status of your publications correct?
- Is the Open Access status of relevant publications correct? If you are in any doubt about what Open Access means for you, please contact AU Library.

Independent Research Fund Denmark – Process at the School of Communication and Culture
Spring deadlines for applications to the Independent Research Fund Denmark:

Sapere Aude – research leaders (up to DKK 4,300,000 excluding overheads): 24 March 2022 at 12:00

International research visits (DKK 300,000 excluding overheads): 25 March 2022 at 12:00

The first internal deadline at the school and the research support office is Friday 31 January, by which time the research consultant and research support office must have been informed of the name of the instrument for which you are applying and the title of your project. They must also have received the applicant's CV.

- [You can read the full call for proposals here (Danish only)](#).
- [You can read the school's internal process here (Danish only)](#).

Fulbright grants
Application deadline Wednesday 2 March 2022 at 12:00

Once again, this year, Fulbright Denmark are awarding grants to Danish Master's and PhD students intending to study or do research in the USA. These grants amount to DKK 50,000 for one semester and DKK 85,000 for a full academic year. They are being awarded for visits during the 2022-2023 academic year.

[Read more about the grants here](#).

IT travel grants for PhD students
Each year the STIBOFONDEN foundation awards a number of travel grants to excellent Danish PhD students in the fields of computer science, software and IT. These grants amount to up to DKK 100,000 and are awarded to support uninterrupted visits lasting at least four months in a leading international environment within the research field of the applicant concerned.

[Read more about these IT grants here (Danish only)](#).

Are you interested in the VELUX FONDEN HUMpraxis programme?
Deadline 23 February at 13:00

Projects should be within the following areas:

- Social affairs
- The environment

Projects must relate to a major issue facing society, and the aspects connected to research and practice must be well established and closely integrated in the overall project design – as well as being mutually dependent. Support will not be granted for pure research projects or pure development projects. Applicants expressing an interest in such projects will receive a reply in mid-April, after which selected applicants will be invited to submit a full application. DKK 30 million has been set aside in 2022.

If you are interested in submitting an application, please inform research consultant [Pernille Roholt](#) as soon as possible – and no later than 31 January.

You will find the VELUX FONDEN call [here (Danish only)](#).

Invitation to workshop: Interdisciplinary Methods – Building Collaboration, Network and Trust
AIAS, Aarhus University, 8-9 March 2022

It is with great pleasure that the AIAS invites you to participate in and contribute to a critical dialogue on interdisciplinarity at the workshop [Interdisciplinary Methods - Building Collaboration, Network and Trust](#), to

be held in Aarhus on 8-9 March 2022. The workshop aims to bring together researchers, foundations and policy-makers to discuss *interdisciplinary research as a necessary and game-changing platform for addressing complex problems in a complex world that requires complex solutions.*

The workshop has participants from – and beyond – the Nordic region, and is the result of a Nordic IAS collaboration on interdisciplinarity entitled Beyond Advanced Studies: A Nordic Approach to Interdisciplinary Research between the Aarhus Institute of Advanced Studies (AIAS), the Swedish Collegium for Advanced Study (SCAS) and the Turku Institute for Advanced Studies (TIAS), Finland. The workshop at the AIAS is the second in a series of three workshops.

Programme and registration
Please find the programme attached and more information about the workshop at the project website: https://sites.utu.fi/beyond-ias/ . Participation in the workshop is free of charge and registration is via this link: https://www.conferencemanager.dk/beyond-ias.

We hope you would like to join us in March to contribute to further developing interdisciplinary collaboration in research, in funding, and in industry.

RESEARCH ENVIRONMENT OF THE YEAR, 2022
The Danish Young Academy is presenting an award for the research environment of the year. Nominations can be made by two or more junior researchers (they must be at Master's, PhD, postdoc or assistant professor level, and they must be employed by a public or private Danish research institution).

The deadline for nominations is 15 March 2022.

Click here for more information about the rules and how to nominate a research environment on the Danish Young Academy's website (Danish only).

Visits and grants at the Danish Institute for Science and Art in Rome, autumn 2022
Researchers involved in all branches of science, artists involved in all genres of art, architects, musicians and authors are now invited to apply for grants to study at the Danish Institute in Rome in the autumn of 2022.

The institute is based in Kay Fisker's splendid building, built in 1967 in Borghese Park, and just a few minutes' walk from Piazza del Popolo and the centre of Rome (see www.acdan.it).

Visitors to the Danish Institute form part of a group of international researchers and artists. You will have access to the unique resources that Rome has to offer (museums, monuments, libraries, archives etc.) And the staff are always happy to provide you with assistance and guidance.

You will find information about grant opportunities and the application form here:
http://www.acdan.it/vejledning.html

Deadline: 14 February 2022

Early Warning
Nordic call for the humanities and social sciences announced for 2022

NOS-HS is a Nordic foundation seeking to promote new research areas and collaboration across the humanities and social sciences. The expected deadline for applications for the NOS-HS exploratory workshop is 14 April 2022. Read more here.

If you are interested in submitting an application, please inform research consultant Pernille Roholt as soon as possible.

Research projects and notification requirements

If you handle personal data in your research projects, you need to register these projects in AU's internal project register.

It is important that you register your project and familiarise yourself with the guidelines for handling personal data in all types of project. This applies not only to large, externally funded projects, but also to small projects carried out in your own research time.

You will find the guidelines for research projects and notification requirements here.

FACULTY OF ARTS LOOKING FOR A DIRECTOR OF THE SHAPE CENTRE

The Faculty of Arts is looking for a director of the SHAPE Centre (Shaping Digital Citizenship)

This management position begins on 15 February 2022 (or as soon as possible thereafter), so any tenured AU researchers at associate professor or professor level who are interested in applying for this position are invited to contact us.

You can read more about how to announce your interest in this position here and read more about the project here.

NEWS FROM THE FACULTY, AU AND OTHER NEWS CHANNELS

Support for the dissemination of research in the humanities

Ane Hejlskov Larsen, Thomas Rosendal Nielsen and Jonas Ross Kjærgaard from the School of Communication and Culture and Thomas Brandt Fibiger from the School of Culture and Society have received funding from the Independent Research Fund Denmark with a view to disseminating research in the humanities in academic journals and research networks.

Read more here (Danish only)

MatchPoints 2022: Discover more about the brain

Our Fascinating Brain. This is the title of this year's MatchPoints Conference, which will be held on 5-7 May – and which will include both an academic conference in the Lakeside Lecture Theatres and a public event for

the whole family at Moesgaard Museum, which will be free of charge. Please note that staff will be given a discount for the conference.

Read more about the event here | Register here.

Information meeting about work and residence permits for non-EU/EEA citizens on 20 January at 09:00-10:00
This meeting is for administrative employees who work with international staff members at AU and will be held online.

Work and residence permits for non-EU/EEA citizens
You will learn more about the rules and procedures relating to work and residence permits for PhD students, researchers and visiting researchers. The meeting will be conducted in Danish and is for administrative staff at AU.

Read more and register here (Danish only).

Skype for Business is being transferred to Teams
Microsoft is in the process of phasing out the Skype meeting platform, which will become part of Teams instead. As a result, AU is shutting down access to Skype for Business and recommends using Teams instead.

Skype for Business will be closed down on 25 January 2022.

Employees who already use Teams for calls and video conferencing will not be affected by the change.

If you need to move your list of contacts, you must do this before Skype for Business is closed down.

Read more here

WORKZONE FOR ACADEMIC STAFF

Introductory webinars for Workzone – AU's record-keeping system
We are holding another series of introductory Workzone webinars for academic staff – new members of academic staff who have moved to a new position or who were invited but did not attend the previous introductions.

AU is a public authority, so we are obliged to keep records. Most of this record-keeping is done by the administration, and help is available from the school's technical/administrative support staff. But everyone needs to know about the rules for keeping records and the system that makes it possible, so attendance at these webinars is compulsory. The webinars provide a general presentation of the system – they don't teach you how to actually use it.

Dates for introductions in Danish. Please register via the link.
Wednesday 23 February at 09:00-10:30 - https://events.au.dk/wzintrodk4/signup
Monday 28 February at 10:00-11:30 - *https://events.au.dk/wzintrodk4/signup*

Date for introduction in English. Please register via the link.
Wednesday 23 February at 11:00-12:30 - https://events.au.dk/wzintrouk3/signup

Please send any questions to workzonesupport@cc.au.dk

PHD DEFENCES

Line Have Musaeus will be defending her PhD dissertation on Monday 31 January 2022 at 13:00-16:00.
Developing Students' Computational Thinking and Subject Knowledge through Computational Modeling in Secondary Education

Please register here no later than 31 January at 10:00.

Lasse Steenbock Vestergaard will be defending his PhD dissertation on Tuesday 8 February 2022 at 13:00-16:00.
Internet of Things-Based Hackable Cities, Toward Civic Hacking Infrastuctures for Improved City Making

Please register here no later than Tuesday 8 February 2022 at 10:00

Janet Rafner will be defending her PhD dissertation on Friday 4 February 2022 at 13:00-16:00
Exploring Human-AI Interaction in Hybrid Intelligence and Creativity through Crowdsourcing and Game

Please register here no later than Friday 4 February 2022 at 10:00

COUNCILS, BOARDS AND COMMITTEES

Board of Studies at the School of Communication and Culture
You will find the latest minutes and agendas on the Board of Studies website.

Academic Council

- You will find the Academic Council's website here.

Liaison committee and occupational health and safety committee

- You will find the websites of these committees here.
- Read the latest minutes (3 December) of the local occupational health and safety committee meeting and the annual discussion of the working environment (Danish only).

ARTS LIBRARIES

Do you want a semester shelf before the semester starts?
You can still manage to get a semester shelf at your local library before the semester starts – if you hurry.

Staff are given the opportunity to set up a semester shelf at the library. This is where we'll put all the materials which your students will need in order to attend your teaching.

Books on semester shelves are exempt from the rules applying to standard loans for as long as your teaching lasts. So your students will always have access to the literature in their syllabus.

Contact your local librarian as soon as possible. We'll find the books you need and let you know when your shelf is ready. If you need us to buy new materials that are not available in the collections of AU Library Nobel Park or the Royal Danish Library, you should expect up to four weeks for delivery.

Your local library is still open as normal, but please remember to wear a face mask.

THE NEWSLETTER

The newsletter is published once or twice a month. The English version of the newsletter is available as soon as possible after the Danish version. The next newsletter is due to be published on 2 February 2022.

Please send any input for the newsletter to nyhedsbrev@cc.au.dk.

You will find previous newsletters and a link to help you register for the mailing list on the school's staff portal: [MIKK](#). All employees at the School of Communication and Culture receive the newsletter, and external subscribers can unsubscribe via the link below.