**Template for allocating funding**

**(max. 2 A4 pages)**

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| **Applicant** |  |
| **What are you applying for?**  Name of centre or department |  |
| **Planned activities**  Summary/tentative plan for the next period |  |
| **Budget**  The budget should be itemised for each of the proposed activities (please note that you cannot apply for funding for internal seminar days – refreshments will only be covered if the majority of the participants are external). |  |
| **Expected results** |  |